

Dear PTC,
Where can I find information regarding school activities?
Thank -you,
OES Parent

Look, we get it. We are parents too and we also receive ALL THAT PAPERWORK that is sent home. Sometimes it is overwhelming. We try to make it easy and somehow it still gets lost in the shuffle. We have several ways for you to find out what is going on at our school. Use this list to find out!

1. **The Announcement Board.** In the front of the school by the planter boxes you will find a nice, covered announcement board. We keep the monthly calendar and flyers for events and notices inside. It can change throughout the month, so keep checking!
2. **Marquee.** This is located in near the driveways of the school, closest to North Orchard Ave. It will have dates of events, school holidays, etc. It might even tell you a birthday!
3. **Sandwich Board.** This is located right by the front office. Miss Tracee and Miss Stephanie in the front office are kind enough to keep this updated as another way to share information. Be sure to read it as you walk by! It is updated daily.
4. **Facebook.** Orchard Elementary is on Facebook! It is updated weekly, sometimes several times a week! Find it here: www.facebook.com/OrchardElementary/.
5. **Principal Texts.** Mr. Ratti occasionally sends out informational texts regarding events with our school or district. If you do not receive these texts, call the front office to add your cell phone number to the list.
6. **School Website.** This site is very user friendly and is loaded with information. It is updated regularly. Find it here: <http://www.orchard.schoolloop.com/>.
7. **Emails.** If you would like a weekly email regarding Orchard Events, sign up on the Orchard website. They are very up to date with information.
8. **Hand-made signs.** Look around the school to find hand-made signs for our events. Hanging from fences, taped to poles and walls. Our students work hard on these signs!
9. **PTC Packet.** Every month a PTC packet will go home with your student. We communicate with different areas of our school to get all events and announcements onto the calendar and to make sure each student receives a copy. This packet will be topped with the monthly calendar and filled with flyers about the events. Sometimes these flyers are required for fundraising dinners, order forms, etc. so **DO NOT THROW THIS PACKET AWAY!** Hang onto it until you receive the next month's packet. There are also extra packets located in the front office (to the right, on the wall).
10. **PTC Meetings.** Come join us! We cover so many things at these meetings it is a good way to find out what is going on. Or what we are planning...or who we are...or who to contact...or why we aren't doing things anymore...or to volunteer...

We hope this helps you find information a little easier. If something is missing, just ask. We encourage feedback! Please feel free to email us if you have questions, ideas or would like to help:
OrchardElementaryPTC@yahoo.com .

Thanks for your continued support!

Orchard Elementary PTC